

| BUSINESS NAME: |
|---|
| We recommend scheduling at lunch, or after 4 p.m., so more people are able to attend! |
| |
| Preferred DATE: Preferred TIME: |
| LOCATION ADDRESS: |
| EOC/MON/IDBRESS. |
| CONTACT PERSON: |
| |
| PHONE: E-MAIL: |
| |
| WEBSITE: |
| SPECIAL NOTES: |
| |
| CORRESPONDING EVENT INFO |
| (if applicable - Grand Opening Celebration, Luncheon, Etc): |
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| |
| OTHER RELEVANT BUSINESS INFO |
| (hours, items/services offered, etc.) |
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